

Unit Three: Finance for Local Councils

30th Sept 2024-2025

Ideford Parish Council

Prepared by: _____ Date: _____
Name and Role (clerk/RFO/etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of finance etc)

A	Bank Reconciliation at 30th September 2024			
	Cash in hand 01.09.2024			12011.43
	Add Receipts 01/09/2024 -30/09/2024			5307.50
				17318.93
	Subtract Payments 01/09/2024-30/09/2024			583.90
	Cash in hand 30/09/2024 (per cashbook)			16735.03
B	Cash in hand per Bank Statements			
	Petty Cash 30/09/2024	0.00		
	Current 30/09/2024	16735.03		
	Savings 30/09/2024	0.00		
				16735.03
	Less unrepresented payments			16735.03
	Plus unrepresented receipts			
	Adjusted bank balance			£16,735.03
	A = B Checks Out OK			

If there are any discrepancies, bank statements and the cashbook records are reviewed carefully.

Ideford Parish Council

Bank Reconciliation - Current a/c - 31.08.25

From Accounts..... 01.08.25	£13736.37
Payments Out	£760.49
Receipts In	£0.00
Statement should be.... 31.08.25	£12975.88